

Union Township Recreation – Facility Use Application

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| Please fill out all information, sign, and attach certificate of insurance and payment made payable to UNION TOWNSHIP and mail to: Union Township, Attn: Grace Brennan, Municipal Building, 140 Perryville Road, Hampton, NJ 08827. Please read all information carefully before returning to Township. | |
| Applicant/Group Representative: | |
| Group/Organization: | |
| Address | |
| City, State & Zip Code | |
| Phone Number: | |
| Field/Facility Requested: | Finn Park - Soccer Field (circle): A/B C D E F1 F2 Finn Park - Baseball Field (circle): 1 2 3 Millbrook Park – Soccer Field: _____ Millbrook Park – Baseball Field: _____ Finn Road Park Pavilion: _____ Finn Road Park Trail System _____ |
| Dates/Days/Times: | <i>Leagues: Attach Schedule</i> |
| Weeks to be Used: | |
| Hours Requested: | |
| Purpose/Event: | |
| Number of Attendees Expected: | |
| “Best” reach number for applicant: | |
| Email address: | |
| Facility Use Fees (All games or practices are on a per field basis) | |
| One - Soccer/Lacrosse/Field Hockey/Baseball/Softball Field per game/practice | \$100.00 |
| One - Soccer/Lacrosse/Field Hockey/Baseball/Softball Field per week | \$350.00 |
| One - Soccer/Lacrosse/Field Hockey/Baseball/Softball Field per season | \$550.00 |
| Finn Road Park Pavilion | \$50.00 |
| Local civic and recreational groups, who have 35% or more of its members/participants who are residents of Union Township will be entitled to reserve use of facilities free of charge. Please provide list of members/participants with names and addresses. Fees do not include field preparation such as lining and field dragging | |

The applicant agrees to pay a rental fee of \$_____ at time of reservation in order to confirm the date. Any damages, loss of equipment or improper cleanup will be charged to the rental party. The site or equipment will be inspected by Township staff at the end of the rental period. Users of facility must obey all rules and regulations. A copy of the rules and regulations are on the reverse side of this application. No fees will be refunded. In whole or in part.

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FACILITY USE RULES:

- A. Please leave the park clean - sweep pavilion area, wipe off tables, and put refuse in designated containers. Special events (tournaments and large group gatherings) see Section 8.
- B. This reservation is for the designated park facility only. Other park attractions and facilities are open to the public (i.e., the basketball courts, restrooms, etc.).
- C. In the event the organization is an athletic league, the organization shall provide the Township with a complete schedule of all games and practices to be played at the Township facility.
- D. In the event a Township event or function conflicts with an organization's use of the facility identified in this agreement, the Township's event or function shall have priority and the conflict will be resolved by the organization's rescheduling its use of Township's facility.
- E. The Township shall have the absolute right and discretion to cancel this agreement and any permission granted to the organization to use Township facilities in the event the organization fails to fully satisfy the rules set forth in this agreement, provided, however, the Township shall give written notification to the organization of the specific rule infraction(s) and a reasonable time to correct any infraction(s) prior to cancellation.
- F. Organizations shall be responsible for the supervision of parking and control of spectators.
- G. Any and all permits required (by State, County, municipality and/or other regulatory or governing body, e.g., Health Dept., Alcohol Bureau of Control, Department of Consumer Affairs, etc.) are the responsibility of the applicant requesting rental of the facility.
- H. We reserve the right to waive policies in whole or part; to waive restrictions and conditions and to waive fees in whole or part.

PARK USE RULES:

- A. Glass beverage containers are not permitted on park premises.
- B. No unauthorized vehicles (including but not limited to All Terrain Vehicles, motorbikes, etc.) permitted on grass or paths, except for motorized wheelchairs and/or similar devices for the disabled.
- C. No dumping, including yard waste.
- D. No fires.
- E. The sale, use, and possession of any controlled substance is expressly prohibited, including but not limited to, alcoholic beverages, beer, wine, and wine coolers and other spirits except where applicant receives Township Commission approval, New Jersey state Alcohol Bureau of Control permit, and appropriate insurance.
- F. Smoking is prohibited on or within fifty (50) feet of any athletic field, play structure, or Union Township recreation activity.
- G. All pets must be on leash.
- H. No pets in playground or on athletic fields.
- I. Pet owners are responsible for picking up and removing their animal's feces from any park area.
- J. Please observe posted park hours.
- K. No vehicles in park after closing.
- L. No golf allowed on park athletic fields.
- M. Deposit all waste in trash receptacles.
- N. Children ages 12 & under should be supervised by an adult at all times.
- O. Teams must have permit for field usage.
- P. No parking on roadways.
- Q. Hunting is not allowed.
- R. Fireworks and firearms of any kind are not allowed.
- S. Defacing or removal of park property *including wildlife (plant or animal)* is prohibited.

LIABILITY INSURANCE REQUIREMENTS: A certificate of insurance providing proof of Comprehensive General Liability Insurance, with a minimum coverage amount of \$1,000,000 is required prior to use of the fields. The certificate should state Union Township, its officials, employees and agents are named as an additional insured.

HOLD HARMLESS AGREEMENT: As condition of Union Township granting use of the Township facilities, the applicant shall assume all risk of and responsibility for, and agrees to indemnify, defend and hold harmless Union Township, its officials and agents from and against, any and all claims, demands, suits, actions, recoveries, judgments and costs or expenses in connection therewith on account of the loss of life, property, injury or damage to the person, body or property of any person, or persons, which shall arise from or result directly or indirectly from the use of Township Facilities by the applicant, the applicant's guests, friends, associates, or any other person or entity associated with the applicant.

A copy of the approved application shall be in possession of groups using the park at the time of usage. Facilities/Fields may be closed at any time because of bad weather or conditions by the Township. For field status, contact Jens Duerr at (908) 310-3735.

I have read the foregoing application and agree to its terms and conditions on behalf of the applicant

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| | | |
| Signature of Applicant | Print Name and Title Here | Date |
| | | |
| Union Township | Print Name and Title Here | Date |

For Township Use Only

Security Deposit Rec'd On: _____

Reservation Fee Rec'd On: _____

Confirmed By: _____

Confirmed by: _____

Insurance Certificate? _____

Union Township, 140 Perryville Road, Hampton, NJ 08827

Facilities Permit Acknowledgement Addendum and Release

Due to the COVID-19 pandemic and the subsequent re-opening plan put in place by the Governor's office, Union Township is requiring ALL organizations who wish to use Union Township's fields and other facilities to submit to our office a signed acknowledgement form to ensure adherence to the NJ Department of Health's "Guidance for Sports Activities," as well as a waiver of liability related to COVID-19.

Name: _____ Organization: _____

Title: _____ Address: _____

(Initial each box)

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| | 1) I and all adults (and parents of youth participants) in the organization who will be using Union Township's facilities have read, understood, and agree to abide by the contact sport categories and dates as described in the NJ DOH "Guidance for Sports Activities". |
| | 2) I and all adults (and parents of youth participants) in the organization who will be using Union Township's facilities have read, understand, and agreed to abide by the NJ DOH "Guidance for Sports Activities - Guidance for Operations" section #1 "Preparing a Sports Program for Practices". |
| | 3) I and all adults (and parents of youth participants) in the organization who will be using Union Township's facilities have read, understand, and agreed to abide by the NJ DOH "Guidance for Sports Activities - Guidance for Operations" section #2 "Preparing a Facility for Sports Practices". |
| | 4) I and all adults (and parents of youth participants) in the organization who will be using Union Township's facilities have read, understand, and agreed to abide by the NJ DOH "Guidance for Sports Activities - Guidance for Operations" section #3 "Conducting Sports Practices". |
| | 5) I and all adults (and parents of youth participants) in the organization who will be using Union Township's facilities have read, understand, and agreed to abide by the NJ DOH "Guidance for Sports Activities - Guidance for Operations" section #4 "Preparing for Games and Tournaments". |
| | 6) The organization has advised in writing all adults (and parents of youth participants) in the organization that will use Union Township's facilities of the following mandatory restrictions: No person in the organization is permitted to utilize any of Union Township's facilities, services, and/or programs (other than any exclusively online services and programs) within 14 days after (i) returning from highly impacted areas subject to a CDC Level 3 Travel Health Notice, (ii) exposure to any person returning from areas subject to a CDC Level 3 Travel Health Notice, or (iii) exposure to any person who has a suspected or confirmed case of COVID-19. |
| | 7) The organization has advised in writing all adults (and parents of youth participants) in the organization that will use Union Township's facilities of the following mandatory restrictions: No one in the organization will visit or utilize Union Township's facilities, services, and/or programs if any person in the organization (i) experiences symptoms of COVID-19, including, without limitation, fever, cough, loss of sense of taste or smell, or shortness of breath, or (ii) has a suspected or diagnosed/confirmed case of COVID-19, and I agree to notify Union Township immediately if I or anyone else covered by this permit believes that any of the foregoing access/use restrictions may apply. |

Union Township, 140 Perryville Road, Hampton, NJ 08827

The organization hereby acknowledges and understands that failure to comply with the NJ DOH "Guidance for Sports Activities" or any of the representations made above will result in the immediate revocation of all permissions to use Union Township's recreational facilities and could result in the suspension or denial of any future permissions to use said facilities.

The organization hereby agrees to waive, discharge and release Union Township, including their officers, employees, volunteers and agents, from liability for any loss or damage, and any claim or demands on account of any property damage or any injury to, or an illness or the death of, myself or anyone else in my group or organization (or any person who may contract COVID-19, directly or indirectly, from the undersigned or other persons in my group or organization) while we are in, upon, or about the premises or any facilities or using any equipment of or participating in any program of or affiliated with Union Township.

The organization hereby further agrees to indemnify, defend and hold harmless Union Township, including their officers, employees, volunteers and agents, and each of them, from any loss, liability, damages or costs they may incur, whether caused by their negligence, active or passive, or otherwise while anyone in my group or organization is participating in any program of Union Township or in, upon, or about the premises or any facilities or equipment affiliated with Union Township.

I am the _____[Title] of _____ [Name of Organization], and am duly authorized by the organization to sign this acknowledgment and release.

Signature

Name [printed]

Date